



Attached is your **TEMPORARY EVENT** application. Vendor Packages must be received at Southampton County Health Department **NO LATER THAN TWO WEEKS PRIOR TO THE FESTIVAL or September 18, 2015.** Send or bring applications and fees to:

Southampton County Health Department
 Environmental Health Attn: Charlotte Brayman
 26022 Administration Center Drive
 P. O. Box 9
 Courtland, VA 23837

Health Permit fees are \$40.00. Vendors that have paid \$40.00 during the 2013 calendar year should send receipts instead of a \$40.00 fee. If receipts are not available, ensure that a \$40.00 fee is submitted. Ensure that applications list a good point of contact and working telephone number that is checked frequently by vendors.

Set up times will be determined by the Festival committee. Ensure you adhere to the set up times and are ready for inspection. Health Department permit inspections will be conducted at the end of the set up time. Under discretion of the Health Department, vendors who are more than 30 minutes late for inspection may not receive a permit.

For any Health Department questions, contact Charlotte Brayman at (757) 653-3321.
